



# Greenwood Montessori Children's House

622 North Madison Avenue

Greenwood, IN 46142

317-289-1962

## Employment Application

GMCH does not discriminate in its admission policy or in employment on the basis of family structure, age, race, ethnicity, color, sex, creed, disability, political persuasion, national origin or ancestry, sexual orientation, military service, or organizational membership, or any other status protected by law.

### Personal Information

First	Middle	Last
Address		
Phone #	Email	
Position Applying For <input type="checkbox"/> Teacher <input type="checkbox"/> Teacher's Assistant <input type="checkbox"/> Before/After Care		

### Education

High School	Dates Attended	<input type="checkbox"/> Diploma <input type="checkbox"/> GED
College/University	Dates Attended	Area of Study/Degree/Certificate
College/University	Dates Attended	Area of Study/Degree/Certificate
College/University	Dates Attended	Area of Study/Degree/Certificate
Montessori Credential	Dates Attended	Program

### Employment History

Employer	Position	
Address	Phone #	
Duties		
Salary/Wage	Dates of Employment	Reason for Leaving

Employer		Position
Address		Phone #
Duties		
Salary/Wage	Dates of Employment	Reason for Leaving

Employer		Position
Address		Phone #
Duties		
Salary/Wage	Dates of Employment	Reason for Leaving

References

Name		Relationship
Address		
Phone #	Email	

Name		Relationship
Address		
Phone #	Email	

Name		Relationship
Address		
Phone #	Email	

Have you ever been convicted of a crime other than a minor traffic offense?  Yes  No

If yes, please explain or attach an additional sheet \_\_\_\_\_

\_\_\_\_\_

Have you ever been forced to resign from a position?  Yes  No

If yes, please explain or attach an additional sheet \_\_\_\_\_

\_\_\_\_\_

Do you have CPR/ Basic First Aid training?

No                      Are you willing to complete this training?                       Yes     No

Yes                       Infant/Child                       Adult                      (Please be able to provide a copy of your card/certificate)

Please explain why you would like to work for Greenwood Montessori Children's House.

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I certify that the answers given herein are true and complete to the best of my knowledge. Furthermore, I authorize Greenwood Montessori Children's House to investigate all information contained in this application and all persona listed to furnish information to Greenwood Montessori Children's House. I understand that this is an application for employment and that no employment contract is being offered.

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Signature

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Date

**Staff Use Only**

Date of Interview _____
Date Hired _____
<input type="checkbox"/> copy of Driver's License
<input type="checkbox"/> copy of credential/certificate
<input type="checkbox"/> copy of CPR/Basic First Aid card or certificate